

OLRC Board of Directors' Meeting

MINUTES

JUNE 2, 2021

10:00 A.M.

VIDEO CONFERENCE

MEMBER DISTRICT	ATTENDEE'S NAME	ALTERNATE ATTENDEE'S NAME
SD 10	Chris Dixon	Terry Taylor
SD 19		Bruce Tisdale, S/T
SD 22	Gen Acton, Vice-Chair	
SD 51	Bronwen Bird	Miranda Burdock
SD 53	Rob Zandee, Chair	Subra Paliappa
SD 58	Gordon Comeau	
SD 74	Nancy Rempel	
OLRC	Tammy Sowinski, Executive Director	Nikki Cescon, Executive Assistant
REGRETS:	Alan Chell, Sterling Olson, Barb Ross, Trudy Rasmuson	

CHAIR ZANDEE CALLED THE MEETING TO ORDER AT: 10:10 A.M.

Agenda topics

1. APPROVAL OF AGENDA

21-08	That the Agenda be approved.	
Moved:	Gordon Comeau, SD 58	
Sec:	Gen Acton, SD 22	CARRIED

2. APPROVAL OF MINUTES

21-09	That the Minutes of the Board of Directors' meeting of March 11, 2021 be approved.	
Moved:	Nancy Rempel, SD 74	
Sec:	Gordon Comeau, SD 58	CARRIED

3. EXECUTIVE DIRECTOR'S REPORT TO THE BOARD

The Executive Director's Report to the Board was distributed in advance of the meeting.

3. (a) 2020-2021 OPERATIONAL PLAN UPDATE

The Executive Director noted that all goals in the current year have either been completed or will be by June 30. One of the projects highlighted by the Executive Director was the digitization of both support staff and teacher collective bargaining records which will improve the searchability of historical information.

Discussion took place regarding records management and whether the OLRC should be keeping the paper based copies of these records. B. Bird offered to be a resource to the Executive Director as she has a solid knowledge base in this subject area.

The Executive Director also identified that the Management Committee successfully updated the language in her employment contract in an effort to address a few housekeeping changes and amend the professional development language to be in line with exempt staff contracts in the sector

3. (b) 2021-2022 OPERATIONAL PLAN

The Executive Director noted that the 2021-2022 plan does not include any major projects due to the time commitment that will be required for both support staff and teacher collective bargaining.

4. (a) APPROVAL OF 2021-2022 OLRC CALENDAR

21-10	That the 2020-2021 Calendar be approved.	
Moved:	Gordon Comeau, SD 58	
Sec:	Nancy Rempel, SD 74	CARRIED

4. (b) APPROVAL OF FINANCIAL REPORT TO APRIL 30, 2021

21-11	That the Financial Report to April 30, 2021 be accepted as presented.	
Moved:	Gen Acton, SD 22	
Sec:	Bruce Tisdale, SD 19	CARRIED

4. (c) APPROVAL OF PROPOSED 2021-2022 BUDGET

21-12	That the 2021-2022 Budget be adopted as presented.	
Moved:	Gordon Comeau, SD 58	
Sec:	Nancy Rempel, SD 74	CARRIED

Discussion took place regarding the proposed budget and B. Tisdale commented that due to there being a 0% increase last year, the 4% increase is required this year to balance the budget which included extra expenses for bargaining and a 2% salary increase for the Executive Assistant and the Workplace Health Specialist which is in alignment with OLRC policy #7 and the 2021 exempt compensation policy direction from PSEC and BCPSEA. The Executive Assistant’s salary will increase by \$1,201.06 to \$61,259.17 and the Workplace Health Specialist’s salary will increase by \$1,115.74 to \$56,902.54, effective July 1, 2021.

It was noted by R. Zandee that he would like the Management Committee to consider avoiding 0% increase years in the future as it often puts the budget behind the following year. R. Zandee noted possibly having targeted increases each year to keep services in line and prevent higher increase years that have happened in the past.

5. LABOUR RELATIONS (ROUND TABLE)

Discussion took place and each district shared how things have been going during the second half of the school year. A common theme discussed amongst the districts included staffing for next year and the difficulty with recruiting in remote locations.

T. Terry will be retiring from SD 10 at the end of June and the Executive Director and Board members expressed sincere appreciation for her support of the OLRC over the years.

6. NEXT MEETING DATES

The next Board of Directors' meeting will be held on October 21, 2021.

7. ADJOURNMENT

21-13	That the meeting be adjourned.	
Moved:	Gordon Comeau, SD 58	CARRIED

THE MEETING WAS ADJOURNED AT: 10:57 A.M.

Date Approved: _____ Signature: _____
Chair, Rob Zandee

Date Approved: _____ Signature: _____
Executive Director, Tammy Sowinski