



# OLRC Annual General Meeting

MINUTES

OCTOBER 2, 2018

9:30 A.M.

CONFERENCE CALL

MEMBER DISTRICT	ATTENDEE'S NAME	ATTENDEE'S NAME
SD 58	Gordon Comeau, Vice-Chair	
SD 74	Lynda Minnabarriet, S/T	Nancy Rempel
SD 19	Alan Chell	Bruce Tisdale
SD 22		Sterling Olson
SD 53	Rob Zandee, Chair	Subra Paliappa
SD 10		
SD 51	Teresa Rezansoff	Miranda Burdock
OLRC	Tammy Sowinski, Executive Director	Nikki Cescon, Executive Assistant
REGRETS:	Judy Struck, Terry Taylor, Kelly Smith, Barbara Ross,	

CHAIR ZANDEE CALLED THE MEETING TO ORDER AT: 9:34 AM

## Agenda topics

### 1. APPROVAL OF AGENDA

<b>AGM 18-01</b>	That the Agenda be Approved.	
<b>Moved:</b>	Teresa Rezansoff	
<b>Sec:</b>	Gordon Comeau	<b>CARRIED</b>

### 2. APPROVAL OF MINUTES

<b>AGM 18-02</b>	That the amended Minutes of the October 19, 2017 meeting be approved.	
<b>Moved:</b>	Sterling Olson	
<b>Sec:</b>	Alan Chell	<b>CARRIED</b>
Amendment includes correcting the spelling of Olsen to Olson.		

### 3. EXECUTIVE DIRECTOR'S REPORT TO THE OLRC BOARD

<b>AGM 18-03</b>	That the Management Committee's recommendation as set out in the Agenda be accepted.	
<b>Moved:</b>	Bruce Tisdale	
<b>Sec:</b>	Gordon Comeau	<b>CARRIED</b>

The Executive Director's Report to the Board was circulated in advance of the meeting. T. Sowinski commented that it was a good full year and that the OLRC is on track with its budget and financials. The Strategic Plan is moving forward as are preparations for bargaining. The file tracking shows that the work of the OLRC on labour relations matters outside of bargaining which include contract interpretation,



investigations, discipline, grievances etc have remained at a consistently high level. In terms on file tracking trends during bargaining years, there are typically less total files opened given the staff time involved in the bargaining process.

T. Sowinski mentioned she is happy to have N. Cescon and S. Featherstone working alongside her and that they are excited to launch the OLRC website soon which is coming along well.

#### 4. FINANCIAL STATEMENTS

<b>AGM 18-04</b>	That the Management Committee's recommendation as set out in the Agenda be accepted.	
<b>Moved:</b>	Teresa Rezansoff	
<b>Sec:</b>	Sterling Olson	<b>CARRIED</b>
<p>T. Sowinski apologized for the statements being sent out late and explained that they were received from the Accounting firm who did the review last week. SD 58 has been working hard to make the OLRC's accounting practices more formal, including helping to set up the annual Financial Review. T. Sowinski vocalized her appreciation for their assistance.</p> <p>L. Minnabarriet commented that the Financial Review was helpful and that the recommendation from McConnel, Voelkl to add assets was a good suggestion.</p> <p>T. Sowinski stated that it is her intention to have a follow up meeting in the next few weeks to talk about the OLRC's assets.</p> <p>N. Cescon commented that the Financial Review went well and that McConnell, Voelkl was satisfied with the statements in all but one area, the tracking of Capital Assets was missing as identified in Note 1 (b) of the Review. N. Cescon also mentioned that on the Income Statement under 2017 Expenditures, McConnell, Voelkl inverted two account amounts: Professional Development should be \$6856 and Travel should be \$3712. The total Expenditures for 2017 was correct at \$306,724.</p>		

#### 6. ADJOURMENT

<b>AGM 18-05</b>	That the meeting be adjourned.	
<b>Moved:</b>	Alan Chell	<b>CARRIED</b>

THE MEETING WAS ADJOURNED AT: 9:43 AM

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Signed

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Date